

# APPLICATION FOR EMPLOYMENT



COMMERCIAL ROOFING & WATERPROOFING HAWAII INC.  
94-260 PUPUOLE ST., WAIPAHU, HI 96797  
P: (808) 841-7246 F: (808) 841-0053  
www.commercialroofinginc.com  
**LICENSE: BC-18179**

*We greatly appreciate your interest in our organization and assure you that we consider applications for all positions as an equal opportunity employer. We do not discriminate on the basis of age, race, color, religion, creed, gender, national origin, reproductive health decision, disability, marital status, sexual orientation, credit history, arrest and court records, military service or any other protected category recognized by Hawaii and/or federal laws. Please note that employees will be required to submit to drug testing both prior to their first day of employment and during the scope of their employment. **We are a Drug Free Workplace.***

(Please Print)

Position(s) applied for:			Date of Application:		
How did you hear about us? <input type="checkbox"/> Advertisement <input type="checkbox"/> Friend (friend's name) <input type="checkbox"/> Employment Agency <input type="checkbox"/> Relative (relative's name) <input type="checkbox"/> Other _____					
Last Name		First Name		Middle Name	
Street Address		City		State	Zip Code
Home Phone:		Cell Phone:		Email:	

Are you at least 18 years old?     Yes     No    Best time to contact you at home is: \_\_\_\_\_:\_\_\_\_\_

Have you ever filed an application with us before? If yes, provide date \_\_\_\_\_  Yes     No

Have you ever been employed with us before? If yes, provide date \_\_\_\_\_  Yes     No

Do any of your friends, relatives, other than spouse, work here? \_\_\_\_\_  Yes     No  
If yes, state name, relationship \_\_\_\_\_

Are you currently employed? \_\_\_\_\_  Yes     No    May we contact your present employer?.....  Yes     No

Are you legally eligible for employment in the USA? *Proof of work authorization status will be required upon employment* ....  Yes     No

Date available for work \_\_\_\_\_  Full time     Part time     Temporary

Are you currently on "lay-off" status and subject to recall \_\_\_\_\_

Many field roofing positions require employees to transport themselves directly to job site, which might also be outside the range of public transportation. Some field positions require an employee to drive a company vehicle. Do you have a valid Driver's License?  Yes     No

If yes, what state? \_\_\_\_\_ CDL License?  Yes     No    If yes, what class? \_\_\_\_\_ Can you travel if the job requires it?  Yes     No

What is your primary form of transportation to and from work?  Personal vehicle     Carpool     Public transportation

Your form of transportation will be considered only as it relates to the job in question.

Have you been convicted of a felony? Explain if so \_\_\_\_\_  Yes     No  
A criminal record does not constitute an automatic bar to employment and will be considered only as it relates to the job in question.

**COMMERCIAL TRADE EXPERIENCE:**

EPDM/Rubber     Modified Bitumen     Sheet Metal Installation     Metal Roofing     Green/Vegetative Roofs  
 Thermoplastic/TPO/PVC     Sheet Metal Fabrication     Built-Up/Asphalt     Wall Panels     Solar Panels  
 Repair/Maintenance     Other(specify) \_\_\_\_\_

**RESIDENTIAL TRADE EXPERIENCE:**

Shingles     Slate/Tile     Cedar Shakes     Gutters/Downspouts     Solder     Solar Panels     Other \_\_\_\_\_

**TRADE SKILLS/CERTIFICATIONS:**

Mop Asphalt     Boom Truck Operation     Roof-Related Perimeter Metal Work

**SAFETY CERTIFICATIONS:** *Accident Prevention and your Safety Protection is our culture.*

OSHA 10hr\_\_ 30hr\_\_     CPR     Aerial Arm     Forklift     Crane     Other Safety-Related Training (specify) \_\_\_\_\_

<p>Physical requirements and Essential Job Functions of a <b>Field Position:</b></p> <ul style="list-style-type: none"> <li>• Ability to lift 50 lbs regularly, 100lbs as needed, often bulky items</li> <li>• Ability to stand/walk, pull, bend over, &amp; work on knees consistently</li> <li>• Ability to work at heights and use ladders</li> <li>• Physically able to tolerate work outdoors at varying temperatures</li> </ul>	<p>Are you capable of physically performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job (detailed left) for which you have applied?</p> <p style="text-align: center;"><input type="checkbox"/> YES    <input type="checkbox"/> NO</p>
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WE ARE AN EQUAL OPPORTUNITY EMPLOYER: INCLUDES BUT NOT LIMITED TO PROTECTED VETERANS, MINORITIES, WOMEN, DISABLED, AND ACTIVE MILITARY.

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## EDUCATION

School	Name & Address of School	Course of Study	Diploma/Degree
High School	Aiea High School	General	Yes
Undergraduate College			
Vocational/Professional			

## EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. Exclude organizations which indicate race, color, religion, gender, national origin, disabilities, or other protected statuses.

<b>Employer</b>	<b>Dates Employed</b>		<b>Work Performed</b>
<b>Phone</b>	<b>From</b>	<b>To</b>	
<b>Address</b>			
<b>Job Title</b>	<b>Supervisor</b>		
<b>Reason for Leaving</b>		<b>May we contact?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Employer</b>	<b>Dates Employed</b>		<b>Work Performed</b>
<b>Phone</b>	<b>From</b>	<b>To</b>	
<b>Address</b>			
<b>Job Title</b>	<b>Supervisor</b>		
<b>Reason for Leaving</b>		<b>May we contact?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	

**Attach resume or additional pages if necessary**

Please indicate any additional job-related experience or information: \_\_\_\_\_

## REFERENCES Do not include family members. By listing these references you are giving us permission to contact them directly.

Name	Phone Number	Best Time to Call	Occupation
1.)			
2.)			
3.)			

## APPLICANT'S STATEMENT

I certify that answers given herein are true and complete. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I hereby understand and acknowledge that, unless otherwise defined by the applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge the employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

By signing below, I acknowledge the above statement, I have read and agree,

\_\_\_\_\_ Signature of Applicant

\_\_\_\_\_ Date